



10-12 MARCH 2020
OLYMPIA LONDON
TAKING WORDS FURTHER
CONTENT ACROSS MEDIA



Courier Services

In an attempt to minimise the problems associated with courier companies delivering to the exhibition venue, ILS and the Organisers have collaborated to offer The Easy Life Service.

To avoid potential problems with couriers delivering directly to busy Exhibition Venues, ILS is offering a service where you can send your goods by courier to our Midlands warehouse in the week before the show builds up.

The Easy Life Service

Goods must reach our Coventry warehouse by Tuesday 3rd March 2020

ILS will receive your goods in the week before the build up of the show and then during the build up we will transport all the consignments direct to Olympia on our own vehicles, we will then store the goods until your arrival at the show. This service removes any problems with couriers accessing the exhibition venue and will ease the pressure and congestion for the traffic at the show, while you can relax in the knowledge that your goods are already on-site awaiting delivery to your stand. Upon your arrival please contact us at the ILS Service Desk located near the Organisers Office to arrange to have your goods delivery to your stand.

The cost for this service has a minimum charge of £50.00 + vat each way per pallet space.

All ILS terms and conditions apply, and copies of these conditions are available on request.

On Site Courier Reception

Deliveries will be accepted at the venue from Friday 6th March 2020

For exhibitors who can't arrange for show goods to be sent to ILS in the week before the show and who have no option but to use a courier company to bring the goods direct to the exhibition venue, ILS have implemented a receiving service. The On Site Courier Reception Service will enable couriers to get a signature from ILS for your goods; as couriers always need a signature before they can leave the parcels and couriers will leave the venue with your parcels if they cannot get a signature.

Our charge will be £50.00 + vat each way per pallet space.

Please note if no one is on your stand, the courier will automatically be diverted to I.L.S. on site at Olympia.

EORI application (applicable to all non EU imports)

ILS needs to bring to your attention the changes to the EORI application process (European Operator Registration and Identification scheme). As of the 1st July 2016 all Non-European imports to the exhibition need to have their own EORI number. The application must be made by the exhibitor and the process can take up to a min of 3 working days to arrange. It is therefore imperative that the application is made with enough time to obtain the EORI number.

Please contact John Lawson jl@i-l-s.co.uk to send through more detailed information and the necessary application procedures.

If you are interested in using these services at London Book Fair 2020, please contact John Lawson on Tel: 02476 337955, Fax: 02476 336795, Email: jl@i-l-s.co.uk

BEFORE YOU DESPATCH YOUR SHIPMENTS.

****IMPORTANT NOTE** TO AVOID DELAYS AT CUSTOMS AND EXTRA CLEARANCE CHARGES,
ALL GOODS MUST ARRIVE TO US DUTIES AND TAXES PRE-PAID BY SENDER**