

Official Supplier List



Reed Exhibitions limited has a thorough process for and takes all reasonable care in the evaluation and appointment of its Official Contractors. This includes aspects that are most visible to the Exhibitors such as customer service, pricing and product range along with other aspects like track record, Health & Safety performance and financial stability. Reed Exhibitions appoints multiple 'Official Suppliers' for services for each Exhibition wherever it can so that Exhibitors have a choice.

'Official' status puts specific responsibilities on the Contractor such as ensuring the quality of stock and making sure that they provide a full service and keep qualified people and spare on-site to maintain a first class service throughout the Exhibition. As a result non-official companies can sometimes appear to undercut Official Suppliers as they can offer older equipment or a partial service and can just deliver with no obligation to set up or maintain throughout the Exhibition. This can create last minute problems and unexpected costs for the Exhibitor.

In addition to this Reed Exhibitions is increasingly seeing non-official suppliers aggressively mailing companies pre-Exhibition using the Exhibition name and in some cases the logo, which can imply that they have our support. These companies do not have any endorsement from Reed Exhibitions and we recognise the inconvenience, annoyance and confusion that these communications can have on our Exhibitors.

As a result, Reed Exhibitions has applied to trademark the logo above. This logo is strictly controlled, can only be used by Official Suppliers and only relating to the services that they are specifically appointed for on that Exhibition.

- Quality service
- Quotations & Payments
- Post Exhibition Service
- Dispute Resolution
- Health & Safety
- Data Protection
- Sustainability

To view the full quality charter showing the commitment our suppliers have agreed, please contact the [Operations team](#).

Accommodation & Travel

HotelMap

Tel: +44 (0) 20 7292 2320

E-mail - Adam@HotelMap.com

<https://www.londonbookfair.co.uk/Help/book-accommodation/?exhibitors>

Audio Visual

Aztec Event Services Ltd

Unit B, Davis Road Industrial Park

Davis Road

Chessington

KT9 1TQ

Tel: +44 (0) 207 803 4000 Fax: +44 (0) 207 100 1609
Email: sales@aztecuk.com Website: <https://shop.aztecuk.com/show-selector/march/london-book-fair.html>

DBpixelhouse

Tel: +44 (0) 845 226 3083
Fax: +44 (0) 845 120 5552
Email: info@dbpixelhouse.com Website: www.dbsystems.co.uk/book/

Catering - Stand & Hospitality

Hospitality Catering

Levy Restaurants at Olympia London

Tel: 0207 598 5709
Fax: 0207 598 5727
Exhibitor Stand Orders: <https://levyrestaurants.standdelivery.co.uk/londonbookfair2020>
Email: katie.bryan@levy.co.uk
Contact: Katie Bryan

Cleaning

Olympia Ltd – Facilities Department

Contact: Kristina Jearrad
Email: kristina.jearrad@olympia.london
Tel: +44 (0) 207 598 2510 or M: 07833 248716

Contractor Associations

Event Supplier and Services Association (ESSA)

119 High Street
Berkhamsted
Hertfordshire
HP4 2DJ

Tel: +44 (0)1442 285 812 Fax: +44 (0)1442 875 551
Email: info@essa.uk.com Website: www.essa.uk.com

Customs Clearance

International Lifting & Shipping - (ILS)

International House
Colonnade Point
Central Boulevard
Prologis Park
Coventry CV6 4BU UK

Contact: John Lawson
Tel: +44 (0) 2476 337 955 Fax: +44 (0) 2476 336 795
Email: jl@i-l-s.co.uk or kelly@i-l-s.co.uk Website: www.i-l-s.co.uk

Deliveries

International Lifting & Shipping - (ILS)

International House
Colonnade Point
Central Boulevard
Prologis Park
Coventry CV6 4BU, UK

Contact: John Lawson or Kelly Gouveia

Tel: +44 (0) 2476 337 955 Fax: +44 (0) 2476 336 795

Email: jl@i-l-s.co.uk or kelly@i-l-s.co.uk Website: www.i-l-s.co.uk

Electrical Contractor

The Freeman Company (UK) Ltd

Tel: +44 (0) 2476 309236

Email: EMEA.ExhibitorServices@freemanco.com

Floor coverings

The Freeman Company (UK) Ltd

Tel: +44 (0) 2476 309 236

Fax: +44 (0) 2476 639 461

Email: EMEA.ExhibitorServices@freemanco.com

Furniture

Concept Furniture International

Unit 131 Hartlebury Industrial Estate
Hartlebury
Worcestershire
DY10 2JY

Contact: Tilly Little

Tel: +44 (0) 1299 254 097 Fax: +44 (0) 1299 254 091

Email: scott@conceptfurniture.co.uk Website: www.conceptfurniture.co.uk

Thorns Group

Welham Distribution Centre, 172 Travellers Lane
Welham Green, Hatfield
Hertfordshire, AL9 7HN

Contact: Maisie Hogg

Tel: +44 (0) 20 8801 4444 Fax: +44 (0) 20 8801 4445

Email: qana@thorns.co.uk Website: www.thorns.co.uk/

JMT

Unit A, Ventura Park
Old Parkbury Lane
Colney Street
St Albans
HERTS
AL2 2DB

Contact: Michelle Kaye

Tel: +44 (0) 1923 851 580

Email: sales@jmt.co.uk Website: https://www.jmt.co.uk/en_GB/specials/event/LONDON-BOOK-FAIR-2020

The Freeman Company (UK) Ltd

Tel: +44 (0) 2476 309 236 Fax: +44 (0) 2476 639 461

Email: EMEA.ExhibitorServices@freemanco.com

Graphics

The Freeman Company (UK) Ltd

Unit DC5, Prologis Park,
Imperial Road,
Coventry,
CV8 3LF

Tel: +44 (0) 2476 309 236

Fax: +44 (0) 2476 639 461

Email: EMEA.ExhibitorServices@freemanco.com

Lifting

International Lifting & Shipping - (ILS)

International House
Colonnade Point
Central Boulevard
Prologis Park
Coventry CV6 4BU, UK

Contact: John Lawson or Kelly Gouveia

Tel: +44 (0) 2476 337 955 Fax: +44 (0) 2476 336 795

Email: jl@i-l-s.co.uk or kelly@i-l-s.co.uk Website: www.i-l-s.co.uk

Shell Scheme Contractor

The Freeman Company (UK) Ltd

Unit DC5
Prologis Park
Imperial Road
Coventry
CV8 3LF

Tel: +44 (0) 2476 309 236 Fax: +44 (0) 2476 639 461
Email: EMEA.ExhibitorServices@freemanco.com

Shipping (Freight Forwarding)

International Lifting & Shipping

International House
Colonnade Point
Central Boulevard
Prologis Park
Coventry CV6 4BU, UK

Tel: +44 (0) 2476 337 955 Fax: +44 (0) 2476 336 795
Email: jl@i-l-s.co.uk Website: www.i-l-s.co.uk
Contact: John Lawson

Space Only Stand Build Contractor

SmartSpace

Gateway House
28 The Quadrant
Richmond
TW9 1DN
United Kingdom

Phone: +44 (0) 208 439 5682
Email: smartspace@reedexpo.co.uk Web: www.reedsmartspace.co.uk

Telephones & IT Communications

Eforce

Room 322
Earls Court Exhibition Centre
Warwick Road
London, SW5 9TA

Tel: +44 (0)207 598 2400 Fax: +44 (0)207 598 27575
Email: sales@eforce.co.uk Website: www.eforce.co.uk

Temporary Staff

Bond Associates

ADM3884
London
SW1A 1ZW

Tel: +44 (0)845 130 4548
Email: info@bondassociates.co.uk Website: www.bondassociates.co.uk

VAT Refunds

Quipsound Ltd

The Crown Building
London road
Westerham
Kent, TN16 1UT

Tel: +44 (0) 1959 561 717

Email: info@quipsound.com

Fax: +44 (0) 1959 564 740

Website: www.quipsound.com

Waste Services

Olympia Ltd

Facilities Department

Contact: Kristina Jearrad

Tel: +44 (0) 207 598 2510 or M: 07833 249716

Email: kristina.jearrad@olympia.london

Water

Freeman Venue Services

Olympia London Exhibition Centre

Contact: Olivia Smith

Tel: +44 (0) 20 7598 5500

Email: olivia.smith@freemanco.com